## Republic of the Philippines City of San Carlos Negros Occidental

SHEET NO. 1

## **INVITATION TO BID**

PURCHASE REQUEST NO: 1-24-07-1196

Sealed bids for quotation of prices will be received for the purchase of the following supplies, materials and equipment of the government to be opened on the date, place and time stated in **INSTRUCTION TO BIDDERS**.

ITEM #	ŧ QTY.	UNIT	ARTICLES	U PRICE	TOTAL
1	1	unit	Delivery Term: 15 Working Days upon receipt of P. Laptop Computer Specs: 1235U up to 12th Gen Processor Window 11 Operating System 15.6 inch FHD (1920x1080), 144Hz, IPS-Level Display, 16GB DDr4 3200 Memory 512 GB M.2 SSD slot (NVMe PCLe Gen 3) Storage HD type (30fps@720p) Webcam 802.11 ax Wi-fi 6 + Bluetooth v5.2 Communication 2x 2W Speaker I/O Ports 3-Cell 39.3/53.8 Battery (Whr) Battery 65W AC Adapter 2 year Limited Warranty		
2	1	unit	Multi-Media Projector Specs: 3LCD technology for equal white & colour light output 3,300 ansi lumens or higher Native XGA resolution and 4:3 performance Long lamp life up to 12,000 hours in ECO Mode Easy setup and positioning flexibility HDMI connectivity Tripod projector screen Carrying case 2 year Limited Warranty		
	PURPOSE	:	x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-	TOTAL	
Co	mpany Name	/ Business Na	name & Address Name / Signature of Representatives	Form &	Amount

of Bid Security

## INSTRUCTION TO BIDDERS

PURCHASE REQUEST NO : 1-24-07-1196 DATE : July 19, 2024

PURPOSE: TO BE DONATED TO 1ST NEGROS OCCIDENTAL PROVINCIAL MOBILE FORCE COMPANY.

OFFICE: PNP

DATE OF OPENING & DEADLINE FOR THE SUBMISSION OF BIDS: 1:30 P.M., August 6, 2024

PLACE: BAC Secretariat Office/CMO Extension Office

AMOUNT OF CONTRACT

BID SECURITY

Cash/ Manager's Check/

Surety Bond

Bank Draft/Guarantee (2% of ABC)

(5% of ABC)

70,000.00

1,400.00

3,5<sub>00.00</sub>

## **TERMS & CONDITIONS**

The Bid/Bids shall be accompanied by a BID SECURITY in any of the following forms:

a) Cash or cashier's / Manager's Check issued by a Universal or Commercial Bank

: Two percent (2%) of the ABC (See above)

in favor of City Treasurer of San Carlos City.

b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank:
Provided, however, that it shall be confirmed or

: Two percent (2%) of the ABC (See above)

: Five percent (5%) of the ABC (See above)

authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
c) Surety Bond callable upon

demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

d) Any combination of the foregoing

: Proportionate to share form with respect

to total amount of security

e) Bid Securing Declaration

2. Secure bidding documents from the BAC Secretariat Office at a non-refundable fee of (per City Ordinance No. 23-21, Series of 2023.)

P 500.00

- 3. Sample or Brochures of the materials (if required) shall be attached to the bid documents.
- **4.** Your price offer must be valid for 120 calendar days.
- **5.** Award will be made to the Lowest Calculated Responsive Bid (LCRB) that is the most advantageous to the government subject to post evaluation by the BAC.
- **6.** Submit Omnibus Sworn Statement duly notarized, together with your bid.
- 7. The government reserves the right to reject any or all bids, declare a failure of bidding or not award the contract based on RA 9184.
- 8. Electronic submission and receipt of bids is not available pending compliance with GPPB Resolutions.

SGD

ATTY. MA. CHAT H. DELIMA-CORDERO
City Gov't Dept. Head I-OHRM / BAC Chairman
BIDS & AWARDS COMMITTEE